



Sir Ellis Kadoorie (S) Primary School

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17th January, 2017

Circular 32/2016-17

To: Parents / Guardians,

New Arrangement on School Gate Opening Hours and Dismissal

School has regular review on school security measure to ensure the safety of students, parents and staff. Recently, school has consulted PTA Ex-com members, opinions from parents and advice from Police. A decision is drawn on new arrangement on School Gate A Opening Hours and dismissal.

With effect from 23rd January 2017 (Monday), school will adopt the following arrangement:

School Gate A Opening Hours during School Dismissal

- For normal dismissal: 2:50 p.m. to 3:15 p.m.
- For 2nd round dismissal: 4:05 p.m. to 4:15 p.m.

Beyond these periods of time, school gate A will be closed.

Arrangement for Dismissal

- Parents can enter the school campus within School Gate A Opening Time and wait in the sheltered area.
- In case parents arrive at school later than 3:15 p.m., they can press the door bell of School Gate A for staff assistance. Teaching Assistant will bring their child to the entrance to meet their parents.
- For parents who have children leaving school under different time, i.e. under normal dismissal and 2nd round dismissal, parents can stay in the library during the waiting time.

Please note the arrangement in Rainy Days will remain the same as we are practicing now. School Gate A will remain open from 2:50 p.m. to 4:15 p.m. for parents' convenience in picking up their child.

Parents please sign the reply slip and return to the class teacher of your child on or before 19th January, 2017.

Ms CHUI Sau-man
Headmistress

Reply Slip

Circular 32 / 2016-2017

New Arrangement on School Gate Opening Hours and Dismissal

(Please return this reply slip to the class teacher on or before 19.1.2017)

Date: _____

To: Headmistress,

I have read School Circular 32 dated 17.1.2017 and fully understand its contents.

Pupil's Name: _____ () Class: _____

Parent's / Guardian's Signature: _____

Parent's / Guardian's Name (BLOCK LETTERS) _____

Seize the Day



Seize the Day



Seize the Day



Seize the Day



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Our Vision: Develop fully pupils' potentials
Equip them with life-long learning skills
Help them integrate into local community
Develop a global outlook

Our Mission: It is our mission to provide a positive learning environment that enhances each child's opportunity to learn and to develop through educational programme which recognizes the need for growth in moral, intellectual, physical, social and athletic skills, knowledge and attitude.