



20th September 2016

Circular 8 / 16-17

To Parents/ Guardians,

Primary One Admission 2017--- Discretionary Places Allocation

We are writing to invite parents/guardians who wish to send their children to study in Primary One in our school in **September 2017** to complete and submit the "**Application Form for Admission to Primary One**" to our school between **26th September, 2016 (Monday) and 30th September, 2016 (Friday) both dates inclusive.**

Application Forms will be collected from **9:00 a.m. to 12:00 noon** and from **1:30 p.m. to 4:00 p.m.** during above-mentioned days.

Parents/Guardians are reminded to bring the following documents together with their completed Application Forms:

- a) Original and photocopy of the **child's Identification Documents**
(e.g. Birth Certificate, Passport, etc.)
- b) Original and photocopy of the **parent's/guardian's Identity Card, Passport or other Identity Documents**
- c) One **passport-size photo** of the child
- d) Original and photocopy of the **address proof** (e.g. Water / Electricity Bills, etc.)
- e) Original and photocopy of Birth Certificate of brothers and sisters studying in SEK, if any.
- f) Photocopy of the handbook of brothers and sisters studying in SEK, if any.

Please be advised that your application cannot be processed if any one of the above documents is missing. Thank you for your attention and looking forward to hearing from you. Late application will not be entertained.

Ms CHUI Sau-man
Headmistress

Seize the Day



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Our Vision: Develop fully pupils' potentials
Equip them with life-long learning skills
Help them integrate into local community
Develop a global outlook

Our Mission: It is our mission to provide a positive learning environment that enhances each child's opportunity to learn and to develop through educational programme which recognizes the need for growth in moral, intellectual, physical, social and athletic skills, knowledge and attitude.